

Legion Branch Executive Meeting

Meeting Minutes — Monday, June 29, 2026

Attendees

Karen Bruens – District Commander No. 5

Mike Kearns – President

Chris Wyman – 1st Vice President

Linda Cooper – 2nd Vice President

Derek Hanson – Executive Member

Kevin Heath – Executive Member

Sally Garen

Karen Angliss

Anne Kean

Chris Kean

1. Agenda & Minutes

- Agenda approved (Moved by Linda Cooper seconded by Kevin Heath).
- Minutes from the previous Executive Meeting (May 25) and previous General Meeting (May 25) were on the agenda for approval; however, they were not available for review and approval
- C. Kean will work to obtain these meeting minutes and distribute to the Executive for review and approval

2. Membership

- Admission of new members: None this cycle.
- Transferred or re-instated members: None this cycle.
- The Membership Committee needs a Chair; Karen Angliss will develop a job description for the role, with assistance from Andrea at Command, 403-284-1161.

3. Treasurer's Report / Bookkeeper

- Louis Baxter, the bookkeeper, has been removed from his position. He has dropped off some material, which will need to be reviewed for completeness on 06/26/26
- Louis is currently missing his January paycheck (lost). A replacement cheque can be obtained however, the Executive felt that prior to issuing it we confirm that all bookkeeper information is returned

***Motion** 26-06-01 (Chris Wyman): To withhold Louis Baxter's paycheck pending confirmation of all outstanding information (Seconded by Linda Cooper).*

4. Correspondence & Redevelopment

- Correspondence has been noted involving Steve Ashton and Frank Kernick (Attachment No. 1) regarding redevelopment of the branch property.
- Ashton Construction Services has been referenced in connection with a redevelopment estimate of approximately \$37 million (Mike Kearns).
- Funding for the redevelopment work could come via a loan from Dominion Command, which would need to be repaid (Karen Bruens)
- Redevelopment discussion continues with Frank Kernick and Group (Attachment No. 2 – Joanna McCallum), Ashton Construction Services (Mike Kearns), Jamie Findlay/Findlay Group, and Grassroots Realty Group (Linda Cooper).

- As multiple discussions are occurring regarding the redevelopment, and it was felt that we need to form a Redevelopment Committee that would help coordinate all information being received as well as relay and communicate all external offerings for redevelopment to the Executive and General Membership

Motion 26-06-02 (C. Kean): *To form a Redevelopment Committee (seconded by Sally Garen and Chris Wyman) — Approved.*

5. Reports from Standing Committees

Entertainment

- The Entertainment Committee require a Chair.

House (Main Building)

- The sump pump operated successfully through a recent period of heavy rain.
- Roof repair funding is still available, with the Roof repair scheduled for later this fall (Hilstad G Roofing).

Membership

- See Section 2 above.
- The Membership Committee require a Chair.

Sports (Kevin Heath)

- No major updates; bingo and crib continue with the 50/50 draw and free pool on Sundays.
- Coordination with Command/District for the Sports Schedule

Poppy

- The Poppy Committee requires a Chair.
- Tap boxes are needed for the Campaign
- Authority Levels are as follows:
 - \$ 0 - \$ 350 – Branch Sign-Off
 - \$ 350 - \$ 1000 – Branch + Karren Bruens is required to Sign-Off
 - \$ 1000 – Upwards - Karren Bruens + Legion Command is required to Sign-Off

Motion 26-06-03 (Mike Kearns): *To use Poppy Fund monies to purchase coffee from Jody Mitic's (Green Army Coffee Company) for the Coffee in the "Buddy Check" program (seconded by Derek Hanson).*

- A sign-in sheet will be used for the program, along with receipts for coffee purchase

Marketing (Sally Garen)

- Sally Garen appointed as Chair (see New Business, Section 6).

Bylaws (Chris Kean)

- Chris Kean appointed as Chair
- By-Law Committee has been formed; By-Laws updated and also have been reviewed by Command who noted minor changes
- Plan is to do one final update of the By-Laws and then send them to Executive for approval, forward to Command and have them ready for General Meeting Approval – August 17th, 2026.

6. New Business

- Officer appointments: Chris Kean — (Recording) Secretary; Anne Kean — Treasurer.
- Standing Committee Chair appointments: Sally Garen — Marketing & PR; Karen Angliss — Volunteer Coordinator.
- All Redevelopment Related Items – Refer to Section 4 Above

7. Next Meeting & Adjournment

- Next Executive Meeting: Proposed - Tuesday, August 14 at 4:30 pm.
- Meeting adjourned at 18:45.

Motions Summary

- Motion 26-06-01: Withhold Louis Baxter's paycheque pending confirmation of outstanding information - Approved
- Motion 26-06-02: Form a Redevelopment Committee - Approved.
- Motion 26-06-03: To use Poppy Fund monies to purchase coffee from Jody Mitic's (Green Army Coffee Company) for the Coffee in the "Buddy Check" program - Approved