

Royal Canadian Legion - Three Sisters Branch No. 3

Annual General Meeting

Meeting Minutes — Monday, June 29, 2026 (AGM)

Opening

- Meeting opened with a Land Acknowledgement and opening ceremony.
- Guest presentation: representative from the Canmore Museum, and George Bacher - DOCO.
- Meeting called to order at 19:05.

1–3. Agenda & Previous Minutes

- Approval of the agenda – Consensus
- The minutes from the previous Executive Meeting and previous General Meeting, were on the agenda; however minutes were not available for review, but will be available at the next General Meeting.

4–5. Membership

- Admission of new members and 100th Anniversary Member Day: No new members were recorded
- A chair is still needed to lead 100th Anniversary Member Day activities.
- Admission of transferred/re-instated members: None recorded.

6. Financial — Treasurer's Report

- George Bacher presented the reviewed (not audited) financial statements for the year, along with an announcement of a new accounting/bookkeeping records system.
- Total revenue: \$595,000, an increase of approximately \$200,000 year-over-year.
- The lounge remained the primary revenue driver at \$482,000 (predominantly alcohol sales), which includes \$150,000 in food sales.
- Lounge gross profit was reported at approximately –\$238,000.
- Net income for the year, after general expenses, was \$5,720.
- Salaries and benefits rose by \$100,000, attributed to kitchen operations.
- Gaming revenue declined by \$13,000, partially offset by higher membership dues; a member questioned the bingo revenue drop specifically and asked for comparables to previous years - Incoming treasurer will investigate and provide an update on the reason for the drop.
- The Unrestricted Fund is in a deficit position; the Building Fund is nearly exhausted, with roughly \$2,800 remaining.
- Cash position: approximately \$67,000 in total cash, of which about \$46,000 is restricted, leaving roughly \$20,000 in unrestricted operating cash — against \$49,000 in liabilities and a new \$28,000 debt owed to Command. Operating expenses are not fully covered by unrestricted cash on hand.
- Capital assets total just under \$3 million, including land valued at \$2.8 million.
- A detailed budget was recommended to plan for and track progress toward addressing the cash shortfall.

7. Installation of New Officers & Executive Committee

- Chris Kean installed as (Recording) Secretary.
- Anne Kean installed as Treasurer for Branch No. 3, Three Sisters Branch.
- Sally Garen (Marketing & PR) and Karen Angliss (Volunteer Coordinator) installed as Standing Committee Chairs / Executive Committee members.

8. Reports from Standing Committees

100th Anniversary / Entertainment (Darcy-Lynn MacArthur)

- Darcy accepted to be Chair of the 100th Anniversary committee.
- Canada Day (July 1): branch open noon–8:00 pm; BBQ with burgers and hot dogs; live music 2:00–5:00 pm; cold beer available; Kerry-Anne assisting.
- A welcome/wedding dinner for 75 people, plus a separate drop-in group of 40–50 people, is scheduled for July 2nd.
- A crib tournament is planned for next month.

History (S. Garen)

- Working with the Canmore Museum, November 8–14, on an anniversary display.
- Art Space offered to host a related movie night in October; a display timeframe is also being finalized for October.
- 150 customized mini posters have been distributed to local businesses to build awareness.
- A colouring contest (three age categories, with prizes and celebrity judges) is planned for August.
- A seniors'/community afternoon tea is planned for the fall, with sponsors covering catering costs.
- The History Committee is preparing displays on the Legion's origins, key figures, and family involvement.

House

- Roof repair: Hilstad G Roofing, approximately \$1,550, scheduled for May.
- Dave Webster identified as the maintenance person.

Sports (Kevin Heath)

- Nothing major to report currently.

Poppy

- Still needs a Chair — Flagged as urgent.

Membership

- Still needs a Chair.

Marketing (Sally Garen)

- Newsletters are sent via a free bulk email service.
- A barbecue was donated by Stan Walker.
- 39 new volunteers recruited to date; more still needed for the Poppy campaign, Membership, and various committees.

Bylaws (Chris Kean)

- A subcommittee has updated the bylaws; plan is to present to the Executive next meeting, then to the general membership for endorsement, targeting August.

9. Business Arising — Redevelopment / Community Partners

- Discussion continues with Frank Kernick and Group, Ashton Construction Services, Jamie Findlay/Findlay Group, and Grassroots Realty Group.
- A PDF from Steve Ashton was received and will be made accessible to members.
- The Executive will update members as appropriate to keep the process transparent.

10. New Business

- Food service: community feedback indicates people avoid the branch due to lack of food service; the kitchen is leased until the fall, and third parties have expressed interest in operating it going forward. Adding food service was flagged as a priority (Darcy).
- Liquor prices: a member suggested raising drink prices (even by \$0.50) to increase revenue; previous small increases drew mixed reaction. A quarterly price-review process was suggested.
- Bingo/gaming revenue: see Section 6 (Financial Report) above.

Motion 26-06-04 (Mike Kearns): To use Poppy Fund monies to purchase coffee from Jody Mitic's (Green Army Coffee Company) for the Coffee in the "Buddy Check" program (seconded by Chris Kean) - Approved

11. Motion to Adjourn / Next Meeting

- Next General Meeting: August 17, 2026.
- Meeting was adjourned at 20:00 hrs.

Motions Summary

- Motion 26-06-04: To use Poppy Fund monies to purchase coffee (related to the Coffee Buddy initiative; outcome not recorded).

Action Items

#	Action Item	Owner	Notes
1.	Develop and approve a detailed budget to address the cash shortfall and monitor progress.	Treasurer / Executive	Unrestricted cash (~\$20K) does not fully cover current liabilities (~\$49K) plus the new \$28K Command debt.
2.	Investigate and report back on the gaming (bingo) revenue decrease, with year-over-year comparables.	Treasurer	Gaming revenue down \$13,000; to be reviewed during transition to the new digital bookkeeping system.
3.	Review and consider implementing a drink price increase; evaluate a quarterly price-review process.	Bar Management	Previous small increases drew mixed member reaction.
4.	Finalize proposed bylaw changes and present to the Executive, then the general membership.	Bylaws Subcommittee	Target: August.
5.	Determine and implement a method to transparently share redevelopment information, including Steve Ashton's PDF, with all members.	Executive	Includes Frank Kernick and Group, Ashton Construction, Findlay Group, Grassroots Realty.

6.	Recruit a Chair for the Poppy Committee.	Executive	Flagged as urgent (ASAP) on the agenda.
7.	Recruit a Chair for the Membership Committee.	Executive	
8.	Determine a path forward for kitchen/food service once the current kitchen lease ends in the fall.	Executive	Third parties have expressed interest in operating it; member feedback cites lack of food service as a reason people avoid the branch. See Section 8 for full event list.
9.	Add a Chair/coordinator for the 100th Anniversary events noted (Canada Day, Museum display, colouring contest, seniors' tea, movie night).	Darcy / 100th Anniversary Committee	