

**Royal Canadian Legion
Three Sisters Branch No. 3
Executive Meeting**

Meeting Minutes — Tuesday, August 11th, 2026 – 16:30 hrs

Attendees

Chris Wyman – President

Sally Garen – Executive

Anne Kean - Treasurer

Chris Kean - Secretary

Absent

Linda Cooper – 1st Vice President

Derek Hanson – Executive Member

Karen Angliss – Executive Member

1. Approval of Agenda & Previous Meeting Minutes

- Meeting called to order at 16:40 hrs
- Agenda approved with the addition of:
 - Legion Banff Rally
 - Moved by Anne Kean seconded by /Chris Wyman
- Minutes from the previous Executive Meeting (July 14th) were approved (Moved by Anne Kean seconded by Chris Wyman) and will now be posted

2. Review of Actions Log (Refer to Attachment for Updates)

3. Membership (C. Kean)

- No Updates to Members or Transferred / Re-Instated Members.

4. Treasurer's Report – Anne Kean

- Implementation of the Legion's financial transactions are proceeding well in Quick Books and should be up to date this week. The Poppy Fund will be started in excel once the Legion's books are up to date.
- Net income for the period of January to June 2026 was \$9,246 compared with a loss of \$19,870 in 2025 mainly due to kitchen losses in 2025 and increased donations in 2025. The Accountants fee for the annual statements still needs to be paid and parking income is not reflected until July.

- Cash balances as of August 11 were \$127,950.59 for the Legion and \$76,828.74 for the Poppy Fund

5. Correspondence

- Darryl Jones Letter – To be sent to all Board Members – **Action Item – Chris Wyman - Complete**

6. Standing Committees

A. Entertainment / 100th Anniversary / History - C. Wyman / D-L. McArthur / S. Garen

- **History** - Currently lots of information being received for the History portion, evaluating the best way to organize and present the information, planned setup date will be November 3rd

B. House (Main Building) – D. Webster

- No Updates

C. Membership – C. Kean

- No Updates

D. Sports – D. Hanson

- No Updates

E. Poppy – L. Cooper

- No Updates

F. Marketing / Website – S. Garen

- **Band Room** – has been inventoried, and current potential sale price for equipment without the Drum Equipment (currently being priced) is estimated at \$ 10,000.
- **Piper's Set** – is currently missing, looking to see who might be the last one to deal with it
- **Branch Merchandise** – evaluating if this might be an area where additional monies could be raised
- **Website** – No Updates

G. Bylaws – C. Kean

- Plan to approve updated By-Laws dated 07.02.26 by the General Membership on the 08.17.26 meeting

H. Redevelopment – C. Wyman / C. Kean

- No Updates

6. New Business

1) **Agenda Items for General Meeting – 08.17.26 (All)**

- Standard Agenda - with each of the Standing Committee leads presenting a short update
- By-Laws – One Page Sheet highlighting difference between Old & New, and recommended approval of new By-Laws
- Financial Update – One Page Sheet showing P/L, and other Highlights
- Volunteer Call Out – Request for Volunteers for the following:
 - 50/50 and Meat Draw Coordinator
 - Highland Game – Tent Volunteers\

2) **Monthly Calendar & Main Entranceway Committee Board Update – S. Garen**

- Discussed and agreed that these would be a good items to implment and update – **Action Item – S. Garen**

3) **AJ Hours – L. Cooper**

- 90 % of the time AJ's hours work, however, there have been some conflicts on the weekends or with special events
- Plan is to see if AJ could be available to complete by 11:00 am on the weekends – **Action Item – C. Wyman to discuss with AJ his weekend hours**

4) **Bottle Collection – L. Cooper**

- Current Bottle collection service receives 50 % of funds for Return, question is whether we should pursue other options for additional funds - **Action Item – A. Kean to evaluate funds received**

5) **Partial TV Donation to St. Martha's in Banff – L. Cooper**

- On Hold – plan to discuss when L. Cooper is present

6) **Christmas Market (Nov. 28th) – Table Pricing – L. Cooper**

- **Motion 26.08.01** – That the Christmas Tables are to be priced at \$30 each or 2 for \$50 – **Moved to S. Garen, and 2nd by Anne Kean – Approved**

7) **Kitchen Proposals – C. Wyman**

- Evaluated two proposals, one from (Bow Valley Gourmet and Big Dog Smokehouse and BBQ – Michael Anderson) and (Mad Dog Curry Market - Dawn & Russell Donald) – Refer to Attachments No. 2 and 3
- The plan would be to select one of the above Caterer's for a 6-month trial, the base lease rental would be \$ 1,000/month with 10 % of food prices going to the Legion.
- After some discussion on the concepts presented and having a previous working relationship with the Mad Dog Curry Market it was decided to proceed with that company.

- **Motion 26.08.02** – That the Mad Dog Curry Market (operated by Dawn & Russell Donald) enter a 6-month trial contract for catering services to the Legion, following the concept outlined in Attachment No.3 - **Moved by C. Wyman, and 2nd by Chris Kean – Approved**
- 8) **Group Facebook Account** – C. Wyman
 - Due to the confusion of having two (2) Facebook accounts it was agreed that we would delete the Group FB Account by November, but have a redirect to our Main Facebook account – **Action Item – Sally Garen**
- 9) **Banff Legion Rally** – S. Garen
 - Currently no information is available on this, S. Garen to contact Banff Legion to find out more details

7. Next Meeting & Adjournment

- Next Executive Meeting: Proposed - Tuesday, September 15 at 16:30 hrs.
- Meeting adjourned at 18:15 hrs.

Motions Summary

- **Motion 26.08.01** – That the Christmas Tables are to be priced at \$30 each or 2 for \$50 – **Moved to S. Garen, and 2nd by Anne Kean – Approved**
- **Motion 26.08.02** – That the Mad Dog Curry Market (operated by Dawn & Russell Donald) enter a 6-month trial contract for catering services to the Legion, following the concept outlined in Attachment No.3 - **Moved by C. Wyman, and 2nd by Chris Kean – Approved**

Actions Summary

- **Anne Kean:**
 - Provide cost / benefit analysis of Bottle Collection
- **Sally Garen:**
 - To update the Main Entranceway Committee Board, and establish a Monthly Calendar of events
 - To delete the Group Facebook Account by November 1st
- **Chris Wyman**
 - To discuss with AJ weekend hours